

Minutes

MEETING OF BOARD OF INSPECTORS FOR THE POTTER COUNTY JAIL April 4, 2025, Gunzburger Building

CALL TO ORDER - Paul Heimel, Chair

ROLL CALL –Members Kevin Siska, Andy Watson, Robert Rossman, Paul Heimel, all present. Warden Angela Milford, Deputy Warden Ricky Hurler and Administrator Jessica Giebel, all present. Stephen Minor and Nancy Grupp, absent.

PUBLIC COMMENTS – none

MINUTES – February 7, 2025; R. Rossman moved to approve; A. Watson seconded; all in favor.

Motion to amend the agenda to include Julia Alday (PIMCC). Action made by R. Rossman, seconded by K. Siska, all in favor.

GUEST SPEAKERS – none

REPORT FROM WARDEN –

--There are currently 27 inmates, one serving on weekends, 3 participating in the MAT program, 4 females in other facilities. Some 16 inmates are on psychotropic medication.

--The Encartele Technology (Phone and Internet Proceeds) Fund has a balance of \$32,128.

--Monthly training for Use Of Force and Use Of Restraints

--Presented information on the MAT program, suggesting to invite them to the next meeting

COMMITTEE REPORTS –

Personnel Committee: no updates

Facilities Committee: no updates

Operations/Policies & Procedures: Mission Statement as presented: A. Watson moved to approve, R. Rossman seconded, all in favor.

Potter County Jail Mission Statement

The mission of the Potter County Jail is to enhance public safety by providing a safe, secure, sanitary and humane facility, with an emphasis on accountability and preparation for successful re-entry into society.

Correctional personnel are responsible for the custody, safety, security and supervision of inmates. The Potter County Jail provides a safe and sanitary working environment for its staff and promotes professionalism through effective leadership, training, open communication and teamwork. Dependability is mandatory. Correctional personnel need to be problem-solvers and to respect inmates, while taking pride in their work and their profession.

We strive to be effective in reducing recidivism with our re-entry, substance abuse, mental health and education programs. These make it easier to safely manage the jail population,

improving inmate/detainee well-being, educational attainment, employability and sense of responsibility.

Management and staff of the Potter County Jail are committed to the preservation of the basic rights and dignity of the inmate/detainee population as prescribed in the Constitution of the United States, as well as standards of the American Correctional Association, and Title 37 of the Pennsylvania Code. At the same time, the Potter County Jail maintains and enforces standards for inmate/detainee behavior while providing for their basic human needs.

We have the legal and operational responsibility to be accountable and responsive to the judicial, legislative, and executive branches of our government, to our inmates and detainees, and to the citizens of Potter County.

OLD BUSINESS – none

NEW BUSINESS – Julia Alday, PIMCC-quarterly report. Julia updated the board on the quarterly cost savings reflected in the amount of \$16,744 for the period Sept 2024-Feb 2025. Julia reviewed the different cost savings measures during the past 25 years as a member. In this time the county has saved more than \$100,000.

STEPPING UP/RE-ENTRY COALITION- Thomas Patterson and Kayla Wright, PCHS.

--Kayla reported that Potter County Re-entry Coalition Two-Year Strategic Plan has been approved and the county has met all requirements of the Pa. Commission on Crime & Delinquency to qualify as a Re-entry County. She emphasized the importance of collaboration to help those who emerge from incarceration to successfully re-enter society. Kayla also noted the need for additional data from the Beacon Software system in the jail to support the work of PCHS and the coalition.

--Thomas updated the board on Potter County's engagement with the national Stepping Up initiative to address mental illness and related issues with those who have committed criminal offenses. He noted that the Potter Criminal Justice Advisory Board (CJAB) has committed to following the Stepping Up principles since 2017, through cross-system collaboration and assessment and treatment of mental health issues with those who are in the criminal justice system.

GENERAL DISCUSSION – none

EXECUTIVE SESSION – none

NEXT MEETING – May 2, 2025 – noon

ADJOURNMENT – R. Rossman moved; K. Siska seconded; all in favor.